

**WILLOWICK  
BOARD MEETINGS  
March 6th, 2008**

The Willowick Homeowner's Association Board met on Thursday, March 6th at Gerald King's home at 7:00 p.m. In attendance were board members Eddie Douglas, Gerald King, Steve Smith, Louis Suttle, Jack Lameier, Beth Newell, and Janice Rabin.

The purpose of this meeting was to review quotes secured by Terry Flatt and Gerald King for the scope of work previously outlined for the renovation of our front entrance. Three companies bid on this work including Pigg Landscaping, Bonner Landscaping, and McGuire's Landscaping. We thank Gerald, Terry, and the Committee members for all their hard work in reviewing the bids and putting them into an order in which we could compare apples to apples and decide which bid to accept.

Due to the costs involved, the Board decided we would need to look at this work in two phases. The board members present voted unanimously (except for Gerald King's abstention on voting due to his relationship with one of the bidders) to award the work to McGuire's Landscaping who came in with lowest bid and best assurance of getting the job done professionally and within time frames we wanted. Below is an outline of their bid and work to be done in Phase I which will be begin next week.

**Landscaping \$15,539 which includes:**

- Removal of existing plants & trees (to be relocated where possible to provide cover around electrical and phone boxes)
- Demolition and removal of old center island wall and footing
- Redesign and replanting of two beds and center island with 6 Natchez Crepe Myrtles, 7 Barcken Brown Magnolias, 26 purple Pixie Loropetalum, 42 Juniper Nicks Compacta, 3 Boxwood Green Velvet, 16 Otto Luyken Laurels, 3 Ginko Trees (in center island), 560 English Ivy, Bed & Soil preparation, Shredded Pine Mulch, and 1 year warranty on all plants

**Hardscape \$28,700 which includes:**

- 10' x 3'4" Wall across front of center island
- Entrance Walls (on each side just up the hill from the center island which will be made of tumbled rock with a taller column on end next to street then a curved wall to an shorter column on the other end. Note: Columns will have conduit installed so that future electrical can be run to power light fixtures to be added at later date)
- Two 3' x 3' x 5' Columns (to match entrance walls and be located at Plymouth Drive entrance to Willowick)
- 4 Stone/Concrete Placques with sandblasted script "W" to be mounted on the two taller columns at the entrance walls and on the columns at the Plymouth Drive entrance
- Irrigation
- Landscape Lighting (reuse existing as well)

**Project Management Fees \$4,000 which includes:**

- All landscape design services (conceptual, preliminary landscape and hardscape plans, etc)
- Meeting with suppliers and contractors on site to establish site conditions, scope of work required to complete hardscape, lighting, irrigation and signage design services
- Consulting with homeowners association on final specifications of materials and design for landscape and hardscape
- Handling complete bidding process to meet with contractors and committee as needed for plans review and support
- Scheduling and overseeing quality of materials and workmanship to ensure work is completed as specified in final plans

Once the work on the front beds has been completed, Board members will handle painting of the outer walls of the two planters closest to Franklin Road so they blend in better with surroundings, and will paint the existing Willowick Road sign. We would certainly welcome any and all volunteers that can help with this project. Please contact a board member if you would be willing to help out.

**Total Expenditures Approved by Board for Phase I = \$48,239**

The Board is committed to hold these costs not to exceed our budgeted amount of \$50,000. We will only use funds that have already been set aside and budgeted for the front entrance renovations. Due to these restrictions, the following improvements will be made in Phase II when the budget allows.

**Phase II will include but is not limited to:**

- Replacement of existing 30 foot street light at entrance with 2 (one on each side of entrance) 16 foot black metal decorative Pole Lights.
- Replacement of all signage throughout subdivision with a black metal style that will go with the new lighting.
- Addition of Light Fixtures to tops of the 2 Columns at main entrance and 2 columns at Plymouth Drive entrance

The board has a complete set of drawings for the proposed changes that can be viewed upon request. As always, please feel free to call any Board member with any questions you may have and to arrange to view the drawings.

Janice Rabin, Secretary