

**WILLOWICK
BOARD MEETINGS
FEBRUARY 7th and 17th, 2008**

First of all, the Board would like to extend the thanks of our entire community to Jack Lameier, Louis Suttle, and Jeannie Suttle for all their hard work in accomplishing the cheerful Christmas decorating for our subdivision. We hope you will join us in thanking them all individually for their tireless efforts to make our community a happier and more beautiful one in which to live!

Now, on with the news of the last two meetings of the Board!

February 7th:

The Willowick Homeowner's Association Board met on Thursday, February 7th at the Douglas' home at 7:00 p.m with the Committee that has been working to gather ideas for renovation of our subdivision entrance. In attendance were board members Eddie Douglas, Gerald King, Steve Smith, Louis Suttle, Jack Lameier, Oriol Barenys, Ray May, Beth Newell, and Janice Rabin who were joined by Committee members Marynet King, Sudie Smith and Fran McNeil.

As you may recall, Gerald King had been asked to spearhead the effort and coordination with the volunteer committee to gather information and initial proposals from several companies. A presentation to the board was given by the Committee to discuss overall ideas and scope of work that might be involved with renovation of our front entrance. Your committee worked very hard and came up with some excellent ideas to make our entrance more beautiful and functional.

This was followed by a presentation from a selected landscape designer, Terry Flatt with Southern Nurseries, who provided initial landscape design ideas and information. After reviewing those concepts and his initial estimates for the project, the Board unanimously approved spending \$600 to hire Terry Flatt from Southern Nurseries to proceed further with drawing up the Landscape Design Plan and to report back to the Board and Committee Members with an initial mock up the following week.

February 17th:

Board members Gerald King, Steve Smith, Jack Lameier, Oriol Barenys, Ray May, Beth Newell, and Janice Rabin met at the home of Gerald King at 7:00 pm. They were joined by Committee members Marynet King, Fran McNeil, Ron Rabin, and Connie Lameier.

Willowick Homeowner's Association Meeting Minutes February 17th Continued:

Terry Flatt with Southern Nurseries went over his initial design concept drawings with everyone and brought in stone samples for all to review as well. The initial plans were discussed with all in detail again to assure we were all on the same page so that final drawings could be prepared and the bidding process with all subcontractors could be completed. The Board members in attendance unanimously agreed to award the Landscape Design and Project Management for the Front Entrance renovation to Terry Flatt for an additional \$4900 in fees (a total not to exceed \$5,500) which includes:

- All landscape design services (conceptual, preliminary landscape and hardscape plans, etc)
- Meeting with suppliers and contractors on site to establish site conditions, scope of work required to complete hardscape, lighting, irrigation and signage design services
- Consulting with homeowners association on final specifications of materials and design for landscape and hardscape
- Handling complete bidding process to meet with contractors and committee as needed for plans review and support
- Scheduling and overseeing quality of materials and workmanship to ensure work is completed as specified in final plans

The Board further agreed to have Terry solicit bids for the landscaping work from Steve Pigg, McGuire's Landscaping, and Bonner's Landscaping, plus any additional ones that he may suggest. All bids will be broken down into phases of work to be performed so that the Board can decide which portions will be completed in the Spring, versus waiting until a later time, dependent upon cost considerations. We are targeting late next week for our next meeting with Terry Flatt to view final design plans and receive information on the bids and cost estimates.

The Board is committed to using only funds that have already been set aside and budgeted for the front entrance renovations. We are not considering any type of assessments from the homeowners to cover this project.

Stay tuned for more news on the project! We will be sending out drawings of the proposed changes once we have completed the bid gathering and price review process. As always, please feel free to call any Board member with any questions you may have.